

# Personalised Matchbox Design – Terms & Conditions

## Design Process

Each personalised matchbox design is created based on the information, wording, and preferences provided in your initial brief. Please ensure all details are accurate and complete before design work begins.

## Included Revisions

Your order includes reasonable minor revisions to refine the final design. Minor revisions typically include:

- Text edits (such as names, dates, or wording)
- Small colour adjustments
- Minor layout refinements
- Simple element repositioning

These changes are included provided they do not require substantial redesign or redrawing.

## Additional Revision Charges

Any major revisions requested after the initial design has been created, where those changes were not specified in the original brief, will incur an additional charge of **£20 per revision**.

Major revisions include, but are not limited to:

- Changes to the overall design concept or composition
- Addition of new elements not included in the original brief
- Removal or replacement of significant design features
- Redrawing illustrations or artwork
- Substantial layout changes
- Alterations requiring extensive design time

## What Constitutes a Minor Revision

Simple amendments that do not require significant redesign time will be made without additional charge. These may include:

- Correcting spelling errors
- Adjusting text placement
- Swapping the position of small design elements
- Minor size or spacing adjustments

## Approval Responsibility

It is the client's responsibility to carefully review all proofs before providing final approval. Once final approval has been given, any further changes may be subject to additional charges.

### **Turnaround Times**

Please note that additional revisions may extend the original turnaround time.

### **Acceptance of Terms**

By placing an order, you acknowledge and accept these terms regarding revisions and additional amendment charges.

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